

The Journal “*Teaching, Research, and Media in Kinesiology*” uses email communications for peer review manuscript submissions. Complete guidelines for preparing and submitting your manuscript to this journal are provided below.

Mission and scope:

The Journal “*Teaching, Research, and Media in Kinesiology*” is an online peer-reviewed international research and practice in Kinesiology journal that addresses both applied and theoretical issues. The scope of the journal encompasses original research, reviews, case studies, research notes, practitioner’s notes, and commentaries in the fields of all areas of physical education, physical activity, sports and health. The Journal is intended to serve the information needs of a global community of kinesiology scholars, physical educators, coaches, kinesiology majors, athletes, and sport parents.

Manuscripts considered for publication are those that add theory based new knowledge through original research or reviews. Both quantitative and qualitative research paradigms are welcome.

As a fundamental principle, all materials submitted for publication shall be evaluated for relevance and contribution to the field of kinesiology and for clarity of the narrative via a peer review process that enlists members of the Editorial Board and the designated Expert Reviews. The Editor-in-Chiefs, in consultation with the Editorial Board members and Reviewers, reserves the right to accept, accept with required modifications, or reject a manuscript.

Guidelines to Contributor

Following are guidelines for potential contributors to the Journal:

Cover Letter:

Each manuscript must be accompanied with a cover letter which:

- Includes the statement: "This manuscript represents results of original work that have not been published elsewhere (except as an abstract in conference proceedings). This manuscript has not and will not be submitted for publication elsewhere until a decision is made regarding its acceptability for publication in *Teaching, Research, and Media in Kinesiology*. If accepted for publication, it will not be published elsewhere. Furthermore, if there are any perceived financial conflicts of interest related to the research reported in the manuscript, I/we (the author/s) have disclosed it in the Author's Notes."
- Includes the statement: "All authors acknowledge ethical responsibility for the content of the manuscript and will accept the consequences of any ethical violation."
- Includes the statement: "This research is not part of a larger study." If it is, then authors must follow the guidelines specified on page 13–15 of the American Psychological Association (APA) publications manual (2010, 6th edition).
- Authors are required to sign an agreement for the transfer of copyright to Sports Media. All accepted manuscripts, artwork, and photographs become the property of Sports Media. As an author, you are required to secure permission if you want to reproduce any figure, table, or extract from the text of another source.

This applies to direct reproduction as well as “derivative reproduction” (where you have created a new figure or table which derives substantially from a copyrighted source).

Review Process

All manuscripts published in the Journal “*Teaching, Research, and Media in Kinesiology*”, are peer reviewed.

The editorial process at *Sports Media*, although simple, involves a number of steps. Manuscripts are required to be submitted in MS Word or RTF text formats and written in accordance with the APA’s Publication format. No other text formats will be considered. Upon reception, manuscripts would be scrutinized for basic content and format standards (see below, under the subtitle “Manuscript Format,” suggestions regarding the maximum length of articles, e.g., 5,000 words or less, etc.). The Editors will remove all identifying markers prior to submission of the manuscript to a blind review process, i.e., a minimum of two *Editorial Board members* that have expertise in the manuscript’s topic.

Timing

The Sports Media Journal’s editorial team is committed to a rapid editorial cycle and publication. It is our belief that an efficient editorial process is a valuable service both to potential authors and to the P.E. community as a whole. We therefore ask reviewers to respond promptly within a cycle of **21 days** or less. If cases of an anticipated delay in the review cycle, the manuscript’s author(s) will be notified and if needed, alternate reviewers will be sought.

Final Decision

The Editor-in-Chiefs (when in need, will consult with Editorial Board members) will make the initial determination of the suitability of a manuscript for the Journal’s scope and readers. A manuscript, considered as suitable, would be next forwarded to the appropriate *Editorial Board members* for a double blind peer review. Based on *Editorial Board members’* recommendations, the Editor-in-Chiefs would make the final decision whether the paper should be (1) accepted as it is, (2) required to undergo some minor revisions, (3) required to undergo moderate to extensive revisions, or (4) rejected.

Manuscript Format

1. Submitted manuscripts to The Journal must be written in English and should be sent for consideration in a final prepublication form. Poorly written manuscripts that are riddled with spelling and grammatical errors will be rejected by the Chief Editor without any further review.

2. Manuscripts should be submitted in Microsoft Word format. Diagrams and charts may be embedded in the text or may be provided separately as Microsoft Excel files. No other formats will be considered. Since the review process is blind, all information that identifies an author must be removed from the manuscript.

3. All parts of the manuscript should be typewritten, double-spaced with continuous line numbering, and margins of at least one inch on all sides. Number manuscript pages consecutively throughout the paper. Manuscript order: (1) blind title page; (2) abstract paragraph and key words; (3) text; (4) references; (5) footnotes; (6) tables; and (7) figures.

4. Authors are encouraged to provide titles that are 12 or less words in length.

4. Depending on the manuscript's type, its length may range between 2,500 to 9,000 words.

5. Authors must include a 150-to-350-word abstract with their manuscript. In addition, authors are required to provide up to six keywords which encapsulate the principal topics addressed. Manuscripts may be categorized under any one of the below listed classifications:

_____Original Research

_____Case Study

_____Review

_____Commentary

_____Research Notes

_____Practitioner's Notes

6. Footnotes should be used only when absolutely necessary and must be identified in the text by consecutive numbers; all footnotes should use a size 10pt font. The text should be in a 12pt size font.

7. References must adhere to APA Style conventions and should be carefully inspected for completeness, accuracy and consistency. Rather than provide an overly comprehensive list of references, authors are advised to restrict the list of references to sources that most directly support the manuscript's content (i.e., 35 references or less). Unless expressly cited in the manuscript's text, a reference may not be added to the list.

Examples:

Journal:

Ellemborg, D., Leclerc, S., Couture, S., & Daigle, C. (2007). Prolonged neuropsychological impairments following a first concussion in female university soccer athletes. *Clinical Journal of Sports Medicine, 17*, 369–374.

Contribution to a Book:

Leclercq, M., & Azouvi, P. (2002). Attention after traumatic brain injury. In M. Leclercq & P. Zimmermann (Eds.), *Applied neuropsychology of attention: Theory, diagnosis, and rehabilitation* (pp. 257–279). New York, NY: Psychology Press.

Book:

Ruegg, J. C. (1992). *Calcium in muscle activation: Cellular and molecular physiology*. Berlin, Germany: Springer Verlag.

8. Manuscripts should be submitted using the following font face and font sizes: Times New Roman, 14 point for titles and 12 point for the main text (including headings). All headings should be in bold letters.

9. Use a double spaced format and leave a margin of one inch from top, bottom, left, and right edges of the typed page.

10. Submitted manuscripts for review must include pagination and line numbering.

Submission declaration

Submission of an article implies that the work described has not been published previously.

Human Protection declaration

The *JTRM in Kinesiology* editorial board requires all authors submitting manuscripts for review and possible publication to obtain approval from the institutional review board or other institutional authority. All humans participating in the research should provide informed consent, regardless of the country's regulations under which the research was conducted and obtained consent must be noted in the manuscript. The author must include a statement in the text that *the institutional review board approved the research*, or some similar phraseology. The Editor-in-Chiefs understand that such a statement indicates the author's guarantee of compliance with the National Research Act of 1974 (P.L. 93-348). All studies involving animal experimentation must be conducted in conformance with the Guiding Principles in the Care and Use of Animals of the American Physiological Society and a statement addressing this must be included in the manuscript.

Copyright

1. Upon acceptance of an article, authors will be asked to complete a "Written confirmation of authenticity". This document must be submitted – before the accepted manuscript is published in an online issue – to the Managing editor of the *JTRM in Kinesiology*: Guy Van Damme – guy.vandamme@skynet.be
2. Only original manuscripts will be accepted. Published manuscripts will be submitted to be Indexed with SIRC and ERIC.

Plagiarism

The Journal maintains a zero-tolerance policy on plagiarism. Published manuscripts that the editors determine to include plagiarized content will be removed from the online archives and the readers will be notified of the action in the subsequent issue of the Journal. Furthermore, author(s) determined to have at any time submitted plagiarized materials will be banned from future publication in the Journal.

At first, our goal is to publish one to two articles per month (except during the holiday months) or minimum 8 articles per year.

Editorial Board members are encouraged to submit original manuscripts for publication. Members of the Editorial Board should send their manuscripts to Guy Van Damme in order to preserve anonymity and the proper blind review process.

Submission Process

Manuscripts should be sent via e-mail to the Editor-in-Chief:

Dr. Zan Gao - School of Kinesiology in University of Minnesota-Twin Cities

Email: gaoz@umn.edu